

**Beaver Dam Unified School District
Board of Education Minutes**

Planning Committee Meeting

January 23, 2017

A meeting of the Planning Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 6:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Gary Spielman, and Joanne Tyjeski. Administration present: John Casper, Middle School Principal, Mark DiStefano, Director of Human Resources, Sandra Garbowicz, Director of Teaching and Learning, Mary Klawitter, Jefferson Elementary School Principal, Donna Pivonka, Director of Student Services, Steve Vessey, Superintendent and Anne-Marie Woznicki, Director of Business Services.

Ms. Woznicki reported on fixed asset appraisals. The last appraisal was completed in 2013 by Duff & Phelps (formerly American Appraisal Associates). There has been no tracking of capital asset activity since the appraisal, other than by auditors. The auditors noted it as a deficiency in the 2015 audit and as a material weakness in the 2016 audit. In 2015, the district purchased a fixed asset module from Skyward, but implementing it requires the fixed asset data to be migrated into the module for continued tracking. The district needs an updated inventory of current assets. The two companies contacted to provide bids were Asset Control Solutions, who bid \$10,500, and Duff & Phelps, who bid \$9,900. A recommendation to approve a contract with Duff & Phelps to complete a fixed asset appraisal during the Spring of 2017 will be presented for action at the February regular board meeting.

Ms. Klawitter provided a presentation on the Leaning Forward professional development program. The program builds the capacity of leaders to establish and sustain highly effective professional learning.

Ms. Pivonka reported on efforts to offer mental health screening to students. There is an opportunity to work with the Fond du Lac School District to explore the option of emotional health screening. It is a collaborative effort between the district and community mental health and medical providers. It will be funded through a Medical College of Wisconsin grant with the Fond du Lac School District. Implementation is proposed for Fall 2017 beginning with 9th grade students receiving a health class presentation, completing a computerized interview, and then identified students will complete a clinical review. It will also be available to other students ages 12-18.

Mr. Casper shared a draft of the 2017-2018 Middle School schedule. The goal of changing the schedule is to add additional time to core areas, provide more choice for students, increase advanced academic course offerings: STEM, and offer high school credit in middle school in Algebra and Foreign Language. Parents will have the opportunity to provide input in late January and early February.

The next Planning Committee meeting is scheduled for February 20th.

Minutes submitted by Laura Lerwick, Committee Chair.